

**Santa Cruz County Health Services Agency
Quality Management Draft Minutes
8-21-19**

Topic	Discussion/Recommendations	Action	Responsible Party	Follow-up Date
Welcome and Intro.	Robin convened the meeting of the Quality Management Committee by welcoming attendees.	None	N/A	N/A
Attendees:	Marion Jordan, Robin Stone, Serena Mohammad, Socorro Gutierrez, Eliko Bridgewater, Delia Trujillo, Rachel McCullough-Sanden, Tyler Evans, Elaine Nast	None	N/A	N/A
Guests:				
Agenda Items				
HIV Program Updates				
Approval of Minutes from 7/17/19	Minutes were approved	None		
Announcements	Marion's initial anal pap training went well. In an effort to minimize wasting paper, Robin will be asking people to let her know if they want meeting documents printed for them in the future. Unless it is requested, documents will not be printed.			
Follow up on Action Items from 7/17/19 meeting	<ol style="list-style-type: none"> 1. Elaine Nast from CARE Team participating in QM 2. Data, Consumer input, PDSA-see below 			
HIV Stakeholder System of Care update-Socorro (Jen unable to attend today)	Stakeholders have been identified and invited to the first meeting on 9/25. Will include stakeholders that represent all aspects of the continuum of care including surveillance, prevention, care.	QM committee to be notified of ongoing planning and updates.	Socorro and Jen	
HRSA Corrective Actions	<p>Reviewed findings pertinent to our quality efforts.</p> <p>Admin 2a: We have begun discussions on how to further integrate CARE Team into clinical services.</p> <p>Admin 2b: Data reporting-Robin watched HRSA webinars to confirm understanding of RW eligible clients. Robin reached out to Nichelle at HRSA to request technical assistance in clarifying who to count, since some of our clients who receive PW Part C services do not attend our FQHC clinics.</p> <p>Clinical 1a: PDSA has been established using annual HIV panel, which will include STD screening. See PDSA section.</p>	<p>We need to come together as a bigger group and identify integration strategies.</p> <p>Will continue to work together to establish criteria re who to count once we receive guidance.</p>	<p>Socorro to keep team updated</p> <p>Robin and Socorro to follow up and keep team updated</p>	<p>9/18/19</p> <p>9/18/19</p>

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	<p>To do an Oral Exam PDSA. See PDSA.</p> <p>Clinical 2a: Case Management documentation in EPIC-in process</p> <p>Clinical 3: Access points for HIV primary care and limited access in Watsonville.</p> <p>Restricted dental access at Dientes</p>	<p>Marion and Dr. Evans to follow up.</p> <p>In process of being addressed</p> <p>Socorro and Dr. Evans to meet with Dientes admin and look at modifying contract</p>		
Data	<p>Reviewed updated definitions:</p> <p># 5-Adherence: New adherence dot phrase with drop down options .SA11MEDADHERENCE has been built and is ready for use.</p> <p>Reviewed new GC/Chlamydia and RPR screening definitions that will replace STD screening.</p> <p>There continue to be concerns re accuracy of PCP prophylaxis measure.</p> <p>Data sub-committee meeting 2nd and 4th Wed of the month from 3-4.</p>	<p>Dr. Evans to direct providers to use updated dot phrase.</p> <p>Will continue to evaluate PCP data and do a PDSA if necessary.</p>	<p>Dr. Evans</p> <p>Data committee</p>	
Consumer Input-	<p>Consumer Survey: Reviewed draft consumer survey. Discussed possible modifications. Dr. Evans suggested integrating a stigma inventory in surveys.</p> <p>Consumer Forum: Looking at possible dates. Next forum to take place in Watsonville. The intention is to alternate between North and South County. Per HRSA, participation can be revolving, but Dr. Evans</p>	<p>-Eliko and Rachel to meet to work on modifications.</p> <p>-Once draft is complete, elicit feedback from consumers. Identify who.</p> <p>-Establish target #, distribution, and collection criteria.</p>	<p>-Eliko and Rachel</p> <p>-Socorro to take the lead</p> <p>-Socorro to take the lead</p> <p>Socorro to take the lead</p>	<p>9/18/19</p> <p>9/18/19</p>

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	suggested that we aim for a core group of stable participants in addition to revolving participation.			
PDSA	<p>Using Annual HIV Screening Panel to improve data outcomes: Panel is up and running. Target date for implementation is Oct 1.</p> <p>Oral Exam PDSA-per HRSA chart review. Can be included in a visit template.</p> <p>Next PDSA: Will begin discussion in Sept. Our intention is to look at disparities between different target groups; to stratify data for key sub-populations and how clinical outcomes are impacted. One thought is to look at differences between Watsonville and Santa Cruz.</p>	<p>Dr. Evans to direct providers to start using Annual HIV Screening Panel by 10/1/19.</p> <p>Marion and Dr. Evans to work on</p> <p>Identify criteria and sub-committee for next PDSA at September, 2019 QM Meeting.</p>		9/18/19

Date Minutes Accepted: _____

NEXT MEETING: September 18, 2019 from 3:00-4:30 PM; 1080 Emeline HSA Admin Conference Room